

**ONESOURCE  
JOINT COMMITTEE**

**8 July 2016**

**Subject heading:**

**oneSource Annual Report 2015/16**

**Report author and contact details:**

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**Financial summary:**

**There are no specific financial implications in this report that are not covered elsewhere on the agenda.**

**Is this a Key Decision?**

**No**

**SUMMARY**

Attached to this report is the draft annual report of oneSource for submission to both Havering and Newham Councils in line with the Joint Committee Agreement.

**RECOMMENDATIONS**

Members are invited to consider and comment upon the draft of the second oneSource Annual Report prior to final publication.

**REPORT DETAIL**

1.1 Paragraph 4.5 of the Joint Committee agreement states:

“The Managing Director shall submit to the Joint Committee no later than the last working day of May each year, an annual report on the activities of the Shared Services over the past financial year including an account of financial matters and explaining the main plans and activities for the coming year.”

The draft report has been submitted to this Joint Committee meeting as it is the first held after the end of the year period 2015/16.

1.2 Attach to this report is the draft text for the Annual Report to be submitted to each council. The report contains a summary of the following for the year:

- Achievements during the year
- Key performance indicators for 2015/16
- Transformation of services
- Business development activity
- Financial performance for 2015/16

1.3 Members are invited to comment on the text. Once the text is agreed by the Joint Committee the Annual report will be published.

### **REASONS AND OPTIONS**

**Reasons for the decision:**

oneSource is required by the Joint Committee Agreement to produce an Annual Report.

**Other options considered:**

Not applicable.

### **IMPLICATIONS AND RISKS**

**Financial implications and risks:**

There are no financial implications identified within this report.

**Legal implications and risks:**

There are no Legal implications identified within this report.

**Human Resources implications and risks:**

There are no Human Resource implications identified within this report.

**Equalities implications and risks:**

There are no Equalities implications identified within this report.

### **BACKGROUND PAPERS**

The oneSource Annual Report 2016 has been used in preparation of this report and should be read in conjunction with this paper and to make any recommended decisions.